

2022 ANNUAL ACTION PLAN

Program me (PBB)	Sub- Programm (PBB)	Broad Activities	Locatio n	Time Frame (2022)				Cost (GHc)			Programme status		Implementing Agencies	
				Q 1	Q 2	Q 3	Q 4	GOG	IGF	Others	New	On-going	Lead	Collaboration
ECONOMIC DEVELOPMENT														
FINANCIAL MANAGEMENT														
Revenue mobilizati on and expendit ure manage ment improve ment	Revenue mobilization	Strengthen Municipal Revenue Taskforce	Municip al Wide						2,000.00	5,000.00		√	Financ e Dept.	MA Revenue Collectors Rate payers Budget Office Dept. of Spatial Planning
		Develop and implement revenue improvement plan	Municip al Wide						5,000.00	20,000.00		√	Financ e Dept.	MA Revenue Collectors Rate payers Budget Office Dept. of Spatial Planning

		Update data on all ratable properties in the Municipal, annually	Municipal wide					5,000.00	12,500.00		√	Finance Dept.	MA Revenue Collectors Rate payers Budget Office Dept. of Spatial Planning Internal Audit Unit
		Organize 2No. capacity building workshops for revenue collectors	Nkawie					5,000.00	20,000.00		√	Finance Dept.	MA/Revenue Collectors/Rate payers /Budget Office/Dept. of Spatial Planning /CSOs/IAU
	Expenditure management	Organize annual stakeholders meeting on revenue mobilization and public expenditure	Nkawie					8,000.00	60,000.00		√	Finance, Budget, internal, Dev't Plg	MA Revenue Collectors Budget Office Consultants PO
BUSINESS ADVISORY CENTRE (BAC) ACTIVITIES													
Livelihood	Skills development	Awarding NVTI Certification to 100 graduate apprentice	Municipal wide						25,000.00	√		BAC	MA/CLIENTS

improve ment												
		To organize training in Technology improvement in oil palm processing						14,000.00			BAC	MA/REP/NBSSI/CLIENTS
	Poverty reduction	To train oil palm producers in KAIZEN implementation to increase productivity	Municipal wide					4,500.00			BAC	MA/REP/NBSSI/CLIENTS/JICA
Private sector performance improvement	Skills development	Train 15 local garages in new computerized electronic system	Nkawie					13,500.00			BAC	MA/REP/NBSSI/CLIENTS
		Register 200 youth (16-35) to establish their businesses through Young Africa Works	Municipal wide					5,000.00			BAC	NBSSI, Mastercard Foundation
		Organize Business counseling for 200 BAC clients	Municipal wide				4,000.00				BAC	MA/REP/NBSSI
		Sensitize 100 entrepreneurs to register their	Municipal wide					2,000.00			BAC	CLIENTS

		businesses at RGDs, GSA. And FIMA.										
	Financial support	Construction of Light Industrial Area	Nkawie					600,000.00			BAC	MA
Tourism development	Tourism infrastructural development	Develop tourist sites in the Municipality	Nkaakom					250,000.00	√		MA	PPD/Ghana Tourism Authority
		Prepare a Tourism Profile for the Municipality	Nkawie					40,000.00	√		MA	PPD/Ghana Tourism Authority
AGRICULTURAL ACTIVITIES												
Agriculture productivity enhancement	increase crop production	Nursery establishment for 30,000 oil palm Seedlings for farmers	Municipal wide					90,000.00			Agric. Dept.	MA
	Introduce climate Smart agriculture to farmers	Embark on sensitization and education on climate change	Municipal wide					10,000.00			Agric. Dept.	NADMO/MAG/FIRE SERVICE
		Liaise with fire service to educate					3,100.00	5,400.00			Agric. Dept.	NADMO/MAG/FIRE SERVICE

		communities on the control of bushfires										
	Livestock Development	Training on Anti-rabies, feed preparation for birds, disease surveillance, animal housing and management	Municipal wide					5,730.00			Agric. Dept.	MAG/NGO
	Postharvest management	Training of staff in postharvest management, agricultural value chain, rice extensions, FBO formation, etc.	Municipal wide					3,000.00			Agric. Dept.	MAG/MA/NGO
	Extension delivery	Conduct staff and home visits and monitor Planting for Food and Job fields	Municipal wide					19,800.00			Agric. Dept.	MA/MAG/NGO/JICA
Agric-Business Development	Women empowerment	Train 200 lactating women farmers on formulation of fortified food for infants/babies under 5yrs	Municipal wide					3,000.00			Agric. Dept.	MAG/MA/NGO/
		Educate 100 households on	Municipal wide					3,800.00			Agric. Dept.	MA/MAG/NGO/JICA/HEALTH

		gender mainstreaming on its impact on agriculture										
		Train 100 women on liquid soap and shower gel preparation	Municipal wide					7,500.00			Agric. Dept.	MA/MAG/NGO/JICA/HEALTH, BAC
		Monitoring of agro-inputs shops	Municipal wide					1,300.00			Agric. Dept.	MA
Technology dissemination		Organize RELC activities						3,000.00			Agric. Dept.	MA
Sector management enhancement	Monitoring and evaluation	Conduct MDOs supervision and monitor activities of extension staff	Municipal wide					14,400.00			Agric. Dept.	MA
		Conduct monitoring and evaluation of all Agric projects by MMA, MCD, and MCE	Municipal wide					4,000.00			Agric. Dept.	MA
		Conduct Technical Review meeting and train staff on emerging issues in agriculture	Municipal wide					6,400.00			Agric. Dept.	MA

		Conduct data collection of crops, livestock, market, tree crops, processing facilities, agro inputs outlets, etc.	Municipal wide						2,600.00			Agric. Dept.	MA
		Conduct baseline and yield studies on cereals, roots and tubers, legumes, plantain and vegetables.	Municipal Wide						9,342.00			Agric Dept	Statistical Service
		Training and development education training on modernization of Agriculture (TEDMAG)	Nkawie						6,519.00			Agric Dept	M/A
		Establish rice extension training programme for staff and rice farmers.	Municipal Wide				6,750.00		6,000.00			Agric Dept	M/A
		Participate in review meeting and national workshops	Municipal Wide				1,129.00		4,071.00			Agric Dept	M/A/Health Directorate.

		Establish maize farm demonstrations on GAPS	Municipal Wide					5,850.00			Agric Dept	M/A
		Sensitization of pests and diseases surveillance e.g (FAW).	Municipal Wide					300.00			Agric Dept	M/A
		Training of technical staff on pest and diseases identification in vegetable production.	Municipal Wide					2,060.00			Agric Dept	M/A
		Office administration and utilities	Toase				7,800.00	4,900.00			Agric Dept	M/A
		Participate in regional JCR meetings	Municipal Wide				1,500.00	2,328.00			Agric Dept	M/A
		Sensitization on cassava root rot in cassava production at 10 operational areas	10 communities					1,660.00			Agric Dept	M/A
		Maintenance and running of official vehicles and motor bikes	Nkawie					25,860.00			Agric Dept	M/A
		Conduct farmers forum and create	Municipal wide					1,750.00			Agric Dept	M/A

		awareness on PFJ and child labour										
		Farmers Day celebration					1,000.00		80,000.00			Agric Dept M/A
TRADE AND INDUSTRY												
Economic Development	Trade and Industry	Rehabilitation of 2No. Market facilities	Manhyia Dadease						80,000.00		√	Works Dept. Central Admin
		Construction of Market Sheds	Nkawie-Kuma						300,000.00		√	Works Dept. Central Admin
SOCIAL DEVELOPMENT												
EDUCATION												
Educational environment improvement	School management system	Supervision and monitoring of attendance and performance of Teachers and pupils in public schools.	Municipal wide				17,640.00				√	Municipal Directorate of Education Municipal Assembly, NGOs, GES, MoE
		Conduct management training for heads of schools on the use of capitation grants	Municipal wide				2,000.00				√	Municipal Directorate of Education Municipal Assembly, NGOs, GES, MoE,

		Conduct management training for heads of schools on the filling of School Report Card (SRC) Questionnaire	Municipal wide				1,907.00				√	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE,
		Improve organization of enrolment drives	Municipal wide				4,500.00				√	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE,
		Conduct management training for heads of schools on the filling of Annual School Census questionnaire	Municipal wide				2,500.00				√	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE,
		Improve management of educational delivery and increase inspection of schools	Municipal wide				4,950.00				√	Municipal Directorate of	Municipal Assembly, NGOs, GES, MoE,

												Educa tion	
	Staff improvement	Implement Annual Best Teacher award	Municipal wide						10,000.00		√	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Capacity Building workshop for 1107 public Basic teachers and 2 SHS teachers	Municipal wide					7,168.00			√	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Monitor teacher absenteeism and sanction culprits in schools	Municipal wide					9,200.00			√	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Organize INSET on Early Childhood Education	Selecte d Schools					2,750.00			√	Municipal Directorate	Municipal Assembly, NGOs, GES, MoE, GEFUND

											of Educa tion	
		Facilitate the recruitment of 20 newly trained teachers to deprived schools	Municipal wide					10,000.00		√	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
	Right Age Enrolment Campaign	To ensure that all children of school-going age attend school at the Right Age						15,000.00			Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
	My First Day at School Programme	To welcome and encourage KG 1 and Primary 1 Learners to attend school regularly						6,000.00			Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
	Performance enhancement	Conduct Mock Exams twice for BECE and WASSCE candidates	Municipal wide					20,000.00		√	Municipal Direct	Municipal Assembly, NGOs,

											orate of Educa tion	GES, MoE, GEFUND
		Procurement of 650 Desks for 10 selected Kindergartens	Municipal wide					80,000.00			Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Procure 1850 Dual Desk for Primary Schools	Municipal wide					150,450.00			Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Procure 1600 Mono Desk for Public JHS	Municipal wide					124,500.00			Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Ghana Accountability for Learning	Municipal wide					3,000.00			Municipal	Municipal Assembly, NGOs,

		Outcomes Project (GALOP) for basic schools									Direct orate of Educa tion	GES, MoE, GEFUND
		Organize Annual Municipal Performance Review meeting	Municipal wide				3,600.00			√	Municipal Direct orate of Educa tion	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Organize quiz competition for Junior High Schools	Municipal wide					5,000.00		√	Municipal Direct orate of Educa tion	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Provide financial support for 100 needy but brilliant students	Municipal wide					25,000.00		√	MA	NGOs, GES, MoE, GEFUND
		Organize Science, Technology, Mathematics and	Municipal wide					4,500.00				Municipal Assembly, NGOs, GES, MoE, GEFUND

		Innovation Education (STMIE) Camp										
		Extension of school feeding programme	Selecte d schools				3,500.00		√	MA	GES, MoE,	
	Inclusive education	Organize community durbars in fifteen (15) selected communities to sensitize them on gender gaps existing in schools.	Selecte d commu nities				6,000.00		√	Munic ipal Direct orate of Educa tion	Municipal Assembly, NGOs, GES, MoE, GEFUND	
		Sensitize the public on the importance of girl child education	Municip al wide				8,288.00		√	Munic ipal Direct orate of Educa tion	Municipal Assembly, NGOs, GES, MoE, GEFUND	
		Organize capacity building workshop for school Based Coordinators within the various Circuit in the Municipal to persuade girls who have delivered to re-	Municip al wide				8,288.00		√	Munic ipal Direct orate of Educa tion	Municipal Assembly, NGOs, GES, MoE, GEFUND	

		enter school and the effect of teen pregnancy on Girls education										
	Infrastructural enhancement	Completion of 1No. 6-Unit Classroom Block at D/A JHS	Nerebehi					150,000.00		√	MA	NGOs, GES, MoE, GEFUND
		Renovation of 2No. 6-Unit Classroom Block	Manhyia Asenemaso					400,000.00		√	MA	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Construction of 2No. 6-Unit Classroom Block with ancillary facilities with landscaping	Amoabeng Afari					1,400,000.00	√		MA	Municipal Assembly, NGOs, GES, MoE, GETFUND
		Construction of 2No. Teachers' Bungalow	Nkontomire Amanchia					1,600,000.00	√		MA	Municipal Assembly, NGOs, GES, MoE, GETFUND
		Completion of Washroom for Nerebehi Technical Institute	Nerebehi					150,000.00	√		MA	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Procure 1 plant (generator) and 1 Projector	Municipal Education					130,000.00	√			Municipal Assembly, NGOs,

			on Office									GES, MoE, GEFUND
	promote Ghanaian Cultural Values and sports	Inter-Municipal Sports Festival				2,000.00	1,500.00	5,000.00		√	Edu. Directorate	Municipal Assembly, NGOs, GES, MoE, GEFUND
		To procure cultural items for the Municipal for Cultural activities.					1,000.00	5,000.00		√		Municipal Assembly, NGOs, GES, MoE, GEFUND
HEALTH CARE SERVICE DELIVERY												
Infant and maternal health improvement	Infant health improvement	Conduct routine immunization as part of the Expanded Programme (EPI) to protect children under five	Municipal wide					15,000.00		√	GHS	MoH/MA
		Organize health education on exclusive breastfeeding using behavior change communication strategy at public and social gatherings	Municipal wide					10,000.00		√	GHS	MoH/MA

		Organize Child Health Promotion Weeks	Municipal wide					10,000.00		√	GHS	MoH/MA
		Identification and registration of children, OVCs/PLWHAs and the vulnerable with NHIS	Municipal wide					5,000.00		√	GHS	MoH/MA
	Maternal health improvement	Conduct routine immunization as part of the Expanded Programme (EPI) to protect pregnant women.	Municipal wide					10,000.00		√	GHS	MoH/MA
Health care delivery enhancement	Health Personnel management	Carry out monitoring and supervision on family planning	Municipal Wide					5,000.00		√	GHS	MoH/MA
		Support to Roll Back Malaria programme (0.5%)	Municipal Wide					10,000.00		√	GHS	MoH/MA
Reducing the incidence of HIV, other STIs		Support to Municipal response initiative (0.5%) on HIV/AIDS	Municipal wide					5,000.00		√	GHS	MoH/MA

and improve the health of victims													
		Organize Know Your Status campaign on HIV/AIDS	Municipal Wide					1,000.00	5,000.00			GHS	MoH/MA
Improve ment in health care infrastruc ture		Construction of Municipal Health Directorate office complex with furnishing	Nkawie						600,000.00	√		GHS	MoH/MA
		Conversion of Municipal Health Directorate to a Health Centre	Nkawie						200,000.00	√		GHS	MoH/MA
		Construction of 1No. Health centre	Abuakwa Boaso						600,000.00	√		GHS	MoH/MA
		Purchase of medical equipment for all health centres	All Health Centres						100,000.00			GHS	MoH/MA
SOCIAL PROTECTION													
	Support to Child Labor	Support Child Labor Free Zone Program in 20 communities	20 selected					2,000.00	10,000.00		✓	SWCD	MA/NGOs

	Free Zone Program		communities									
		Management of reported child protection cases					1,000.00			✓	SWCD	NGO / CSOs
		Formation of child protection committee	Municipal wide					10,000.00		✓	SWCD	MA/NCCE / CSOs / NGOs / SOCIAL SERVICES SUB COMMITTEE
		Commemoration and celebration of World's Day against child labor						5,000.00		✓	SWCD	MA/COCOABOD / MA/NGOs / AGRIC DEPT/ cocoabod
		To support and empower persons with disability toward enhancing their livelihood	Municipal wide					10,000.00		✓	SWCD	MA
		To ensure that beneficiaries of LEAP have access to their funds and other essential services	Municipal wide				1,000.00			✓	SWCD	MA
		Support to indigents for registration and renewal of NHIS	Municipal wide					3,000.00		✓	SWCD	GHS / NHIA

	Home visits program	To interact with families and communities on wellbeing and other welfare issues	Municipal wide						2,000.00			✓	SWCD	GHS
	Monitoring of MAY care centers. Residential home and hospital/health centers in the Municipal	To ensure that institutions are providing quality care for children and work with them to resolving challenges relating to their service	Municipal wide					5,000.00				✓	SWCD	
	Public education	Sensitize community members on government policies and interventions. (sdg 16)	Municipal wide							10,000.00		✓	SWCD	ISD /
		Public education on child protection issues, teenage pregnancy, child labor, etc.	Municipal wide					5,000.00				✓	SWCD	NCCE / CSO / NGO
		Public education on domestic violence	Municipal wide					2,000.00				✓	SWCD	GPS / DOVVSU

		and gender based violence											
	Conflict resolution and administrati on of justice	Resolution of domestic violence and gender based violence cases	Municip al wide				1,000.00				✓	SWCD	DOVVSU / GPS
		Administration of justice for the extremely poor	Municip al wide					1,000.00			✓	SWCD	JUDICIAL SERVICE/GPS
		Support services to the aged	Municip al wide					1,000.00			✓	SWCD	JUDICIAL SERVICE / GPS
		Support to court through preparation of social enquiry report	Municip al wide					1,000.00			✓	SWCD	
		Dissemination of helpline (center of hope) in the Municipal	Municip al wide				2,000.00				✓	SWCD	ISD / NCCE
	Women empowerment	Engagement with women's groups/associations in the Municipal	Municip al wide						5,000.00		✓	SWCD	AGRIC DEPT / BAC /NGOS / CSOS

	Adult education	To discuss issues affecting the community members and developed action plans to solving them by opinion leaders	Municipal wide					3,000.00				✓	SWCD	NCCE / NON FORMAL / ISD / NGO
	Mass education	To educate the community on proposed solutions set by their community members on areas relevant to their welfare.	Municipal wide					1,000.00				✓	SWCD	NCCE / NON FORMAL / ISD / NGO
	Response to emergency cases	To respond rapidly to emergency cases requiring the services of the department	Municipal wide						1,000.00			✓	SWCD	MA
	Research and survey	To conduct research and survey on critical areas that need much attention with respect to the activities of the department	Municipal wide					1,000.00				✓	SWCD	STATISTICAL SERVICE DEPT.
	Public education on	To educate the public on mental health	Municipal wide							5,000.00		✓	SWCD	GHS / GPS

	mental health											
Employable skills development and job creation for the vulnerable	Skills and training	Organize 2-Day training workshop for 20 PWDs on how to start small scale business and its sustainability	Municipal wide					7,000.00		√	SWCD	MA/REP/ BAC
		Provide 20 PWDs with financial support to pursue their education	Municipal wide					10,000.00		√	SWCD	MA/REP/ BAC
		Register and organize training workshops for 50 vulnerable and excluded in the Municipal on alternative livelihood	Municipal wide					6,500.00		√	SWCD	MA/REP/ BAC
	Job creation	Supply technical aid and equipments in forms of Sewing Machines, Motor Machines, Locking Machine, Grinding	Municipal wide					13,000.00		√	SWCD	MA/REP/BAC

		Machine, Dryer and Hand Dryer, Fridges to support PWDs apprenticeship.										
		Provide financial support in the form of seed capital to the first batch of 42 PWDs for income generating activities	Municipal wide					18,000.00		√	SWCD	MA/REP/ BAC
		To source for funds to support vulnerable and excluded	Municipal wide					15,000.00		√	SWCD	MA/REP/ BAC

WATER AND SANITATION

WATER

Potable water supply improvement	Water facility expansion	Drilling and mechanization of 3No. Borehole	Ahodwo Maakro Amoabe ng					135,000.00		√	ENV'T AL, WORKS DEPT.	MA/NGOs/MEHU
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SANITATION

Sanitation improvement		Evacuation of refuse dumpsite	Agogo					150,000.00		√	ENV'T AL HEALTH/ZO OMLI ON	MA/WORKS DEPT.
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		Organizing quaterly clean up exercise in each area council	Municipal Wide					25,000.00			ENV'TAL HEALTH/ZOO MLION	MA/WORKS DEPT.
		Periodic pushing and leveling of 6 communities dumping sites	Municipal Wide					60,000.00			ENV'TAL, ZOO MLION	MA/WORKS DEPT.
		Disinfection of public spaces	Municipal Wide					80,000.00			ENV'TAL, ZOO MLION	MA/WORKS DEPT.
		DWST regular inspection and monitoring activities	Municipal wide				4,000.00	3,095,000		√	DWST	MA/MEHU
		Conduct Premises inspection in Residential houses and schools	Municipal wide				4,600.00			√	DWST	MA/MEHU
		Procure 5N0. Refuse/Skip Containers	Municipal wide					220,000.00		√	DWST	MA/NGOs/MEHU /ZOOMLION

		Procure Sanitary Equipment	Municipal wide					12,000.00			√	DWST	MA/MEHU
		Clearing and maintaining of open public areas	Municipal wide					3,000.00			√	DWST	MA/NGOs/MEHU
		Screening of food vendors	Municipal wide					4,300.00			√	DWST	MA/MEHU
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT													
UTILITY SERVICES													
Utility services expansion		Reshaping, spot improvement and tarring of selected feeder roads in the Municipality with landscaping	Selected communities						2,500,000.00		√	Feeder Roads	Works Dept.
		Desilting of river bodies	Apemhashe Abuakwa DKC						1,250,000.00		√	Works Dept.	MA
		Construction of 2No. Bridges	Ntabaanu Akuapem						350,000.00	√		Works Dept.	MA
		Decongestion of unauthorized structures and containers	Municipal wide						250,000.00		√	Works Dept.	MA
		Maintenance of street lights	Municipal wide					5,000.00	10,000.00		√	Works Dept	MA
		Procure and supply street bulbs	Municipal wide						20,000.00		√	Procurement	MA/Works Dept.

		Extension of electricity	Municipal Wide					300,000.00	√		ECG	MA/ Works Dept
		Provision of Electricity	Kyereya ase Sewua Ntabaa nu Akuapem Fankam awe					750,000.00			ECG	MA/ Works Dept
		Construction of 3No. community centres	Amadum-Adankwame Dadease Seidi					150,000.00	√		Works Dept.	Central Admin
Disaster prevention and management		Organize 4No. community forums to sensitize communities on the issues of climate change	Municipal wide					13,000.00		√	NAD MO	MA
		Bush and domestic fire education.	Municipal Wide				3,000.00				NAD MO/FIRE SERVICE	MA/DVGs

		Covid 19 education	Municipal wide					2,000.00	3,500.00			NAD MO/H EALTH	M/A
		Hydro-meteorological disaster education	Municipal wide					1,500.00	1,500.00			NAD MO,	ASSEMBLY MEMBERS, DVG's
		Hazard management	Municipal wide					2,800.00	2,000.00			NAD MO,	ASSEMBLY MEMBERS, DVG's
		Distribution and monitoring of disbursement of relief items.	Municipal Wide					2,000.00				NAD MO,	ASSEMBLY MEMBERS, DVG's
		Tree planting exercise	Municipal Wide					2,000.00	3,000.00			NAD MO/F OREST RY	DVGs, ASSEMBLY MEMBERS
		Train Disaster Volunteer Groups on bushfire control	Municipal wide					1,500.00	4,000.00		✓	NAD MO	MA
		Equip Disaster Volunteers with wellington boots and cutlasses	Municipal wide					3,000.00	4,000.00		✓	NAD MO	MA
SPATIAL PLANNING													
		Street Naming and Property numbering for communities	Municipal Wide					10,000.00	60,200.00		✓	PPD	Central Admin, Works Dept.

		Prepare local plans for 2 communities (Base Maps)	Toase Abuakwa					5,000.00	60,000.00		✓	PPD	Central Admin, Works Dept, Dev't Planning
		Conduct monthly site inspections & development control	Municipal Wide					3,000.00	20,000.00		✓	PPD	Central Admin, Works Dept, Dev't Planning
		Sensitization of stakeholders and communities on the need to acquire building permit	Municipal Wide						10,000.00		✓	PPD	Central Admin,
GOVERNANCE, CORRUPTION AND ACCOUNTABILITY													
Organization of mandatory meetings	To organize mandatory meetings	Organize Quarterly MPCU Meetings	Nkawie					14,500.00	7,200.00		✓	MPCU	MA Heads of Dept. CSOs
		Organize Quarterly Statutory Sub-Committee Meetings	Nkawie					6,500.00	26,000.00		✓	MA	Assembly Members
		Organize Quarterly and Annual AAP Review Meetings	Nkawie					4,000.00	8,000.00		✓	Planning Unit	MA HODs
		Conduct Participatory Monitoring of	Nkawie						80,000.00		✓	MPCU	MA, Project Beneficiaries

		programmes and projects										Assembly Members Municipal Monitoring Team Service Providers TAs
To ensure efficiency in work delivery	To provide support to the sub-structures	Support to 3 Sub Municipal Structures	Nkawie Afari Abuakwa					18,000.00			Central Administration	Area Council Executives
	To ensure departmental activities are carried out effectively.	Support to other departmental Activities	Nkawie				2,000.00	24,000.00			Central Administration	Heads of Departments
	To ensure programmes and projects are in use as well as well maintained	Support to Municipal Wide Project Monitoring and Evaluation	Nkawie					60,000.00			Central Administration	Dist. Monitoring Team
	To improve the capacity of staff by organizing trainings	Organize Capacity Building Training for MA Staff	Nkawie				10,000.00	2,000.00	15,000.00		Central Administration	Human Resource Manager

	To ensure all public celebrations are observed in orderly manner	Support the celebration of national programmes (6th March, AU Day etc.)	Nkawie					2,000.00	35,000.00			Central Admin	Stakeholders
	To Improve the quality of work by providing the necessary logistics to each department when the need arise	Procure Office logistics such computers, laptops, printers, Stationery and Equipment	Nkawie					2,000.00	10,000.00	60,000.00		Central Admin	Procurement Unit
	To Improve the quality of work by providing the necessary logistics to each department when the need arise	Procure Office tables and chair for staff	Nkawie					3,000.00	500.00	15,000.00		Central Admin	Procurement Unit

	To ensure hon. Assembly members are well motivated during meetings	Sitting Allowances to Hon. Assembly Members	Nkawie					80,000.00			Central Admin	Finance Dept.
	To provide allowance for staff	Provide end of year incentive packages to Hon. Assembly Members and Staff	Nkawie					35,000.00			Central Admin	Finance Dept.
	Ensure the Municipal Assembly official vehicles are functioning	Maintenance of Municipal Assembly Official Vehicles	Nkawie			4,000.00	1,000.00	35,000.00			Central Admin	Transport Manager
	To provide safe and comfortable working environment	Maintenance of Municipal Assembly Office buildings	Nkawie				1,000.00	200,000.00			Central Admin	Works Dept.
		Payment of utility bills	Nkawie				1,000.00	70,000.00			Central Admin	Utility Service Providers

	Support security service providers	Support to security services	Nkawie					1,000.00	500.00	10,000.00			Central Administration	Security Service Provider
		Budget preparation	Nkawie							20,000.00			Central Administration	Budget Unit
		Completion of 1No. Police station	Agogo						10,000.00	100,000.00			Central Administration	Works Dept.
		Construction of 5No. police stations	Ahwiaa Amadum-Adankwame Manhya Kobeng Seidi						25,000.00	2,500,000.00			Central Administration	Works Dept.