

ATWIMA NWABIAGYA MUNICIPAL ASSEMBLY



2025 ANNUAL ACTION PLAN

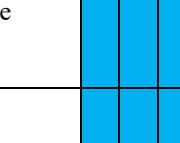
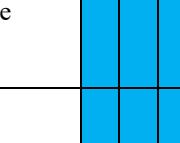
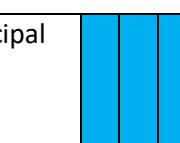
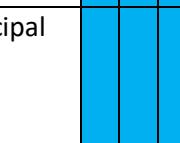
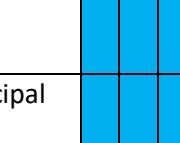
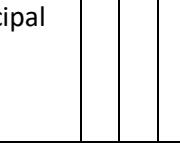
“AN AGENDA FOR IMPROVED AND QUALITY LIVELIHOODS”

[2025]

Programme (PBB)	Sub-Programm (PBB)	Broad Activities	Location	Time Frame (2025)		Cost (GHc)			Programme status		Implementing Agencies				
				Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On-going	Lead	Collaboration	
ECONOMIC DEVELOPMENT															
FINANCIAL MANAGEMENT															
Revenue mobilization and expenditure management improvement	Revenue mobilization	Strengthen Municipal Revenue Taskforce	Municipal Wide					2,000.00	5,000.00		√	Finance Dept.	MA Revenue Collectors Rate payers Budget Office Dept. of Spatial Planning		
		Develop and implement revenue improvement plan	Municipal Wide					5,000.00	20,000.00		√	Finance Dept.	MA Revenue Collectors Rate payers Budget Office Dept. of Spatial Planning		
		Update data on all ratable properties in the Municipal, annually	Municipal wide					5,000.00	12,500.00		√	Finance Dept.	MA Revenue Collectors Rate payers Budget Office Dept. of Spatial Planning Internal Audit Unit		
	Expenditure management	Organize annual stakeholders meeting on revenue mobilization and public expenditure	Nkawie					8,000.00	60,000.00		√	Finance, Budget, internal, Dev'tPlg	MA Revenue Collectors Budget Office Consultants PO		
BUSINESS ADVISORY CENTRE (BAC) ACTIVITIES															

Livelihood improvement	Skills development	Awarding NVTI Certification to 100 graduate apprentice	Municipal wide	1	1	1	1	1	1	1	1	1	1	25,000.00	✓		BAC	MA/CLIENTS	
		To organize training in Technology improvement in oil palm processing												14,000.00		✓	BAC	MA/REP/NBSSI/CLIENTS	
	Poverty reduction	To train oil palm producers in KAIZEN implementation to increase productivity	Municipal wide	1	1	1	1	1	1	1	1	1	1	4,500.00		✓	BAC	MA/REP/NBSSI/CLIENTS/JICA	
Private sector performance improvement	Skills development	Train 15 local garages in new computerized electronic system	Nkawie	1	1	1	1	1	1	1	1	1	1	13,500.00		✓	BAC	MA/REP/NBSSI/CLIENTS	
		Register 200 youth (16-35) to establish their businesses through Young Africa Works	Municipal wide	1	1	1	1	1	1	1	1	1	1	5,000.00		✓	BAC	NBSSI, Mastercard Foundation	
		1No. 26-Unit Stores with Ancillary Facilities constructed	Toase	1	1	1	1	1	1	1	1	1	1	188,891.74			✓	BAC	MA/REP/NBSSI
	Financial support	Design and construction of 24-hour economy model market	Nkawie (proposed)	1	1	1	1	1	1	1	1	1	1	5,782,994.20			✓	BAC	MA
Tourism development	Tourism infrastructural development	Develop tourist sites in the Municipality	Nkawie	1	1	1	1	1	1	1	1	1	1	250,000.00	✓		MA	PPD/Ghana Tourism Authority	
AGRICULTURAL ACTIVITIES																			
Agriculture productivity enhancement	increase crop production	Nursery establishment for 30,000 oil palm Seedlings for farmers	Municipal wide	1	1	1	1	1	1	1	1	1	1	90,000.00			Agric. Dept.	MA	

	Introduce climate Smart agriculture to farmers	Embark on sensitization and education on climate change	Municipal wide					10,000.00			Agric. Dept.	NADMO/MAG/FIRE SERVICE
		Liaise with fire service to educate communities on the control of bushfires				3,100.00		5,400.00			Agric. Dept.	NADMO/MAG/FIRE SERVICE
	Livestock Development	Training and vaccination on Anti-rabies, disease surveillance, and treatment	Municipal wide					5,730.00			Agric. Dept.	MAG/NGO
	Postharvest management	Training of staff in postharvest management, agricultural value chain, rice extensions, FBO formation, etc.	Municipal wide					3,000.00			Agric. Dept.	MAG/MA/NGO
	Extension delivery	Conduct staff and home visits and monitor Planting for Food and Job fields	Municipal wide					19,800.00			Agric. Dept.	MA/MAG/NGO/JICA
Agric-Business Development	Women empowerment	Train 50 lactating women farmers on formulation of fortified food for infants/babies under 5yrs	Municipal wide					3,000.00			Agric. Dept.	MAG/MA/NGO/
		Train 100 women on liquid soap and shower gel preparation	Municipal wide					7,500.00			Agric. Dept.	MA/MAG/NGO/JICA/ HEALTH, BAC
Technology dissemination		Organize RELC activities						3,000.00			Agric. Dept.	MA
Sector management enhancement	Monitoring and evaluation	Establish maize farm demonstrations on GAPS	Municipal Wide					5,850.00			Agric Dept.	M/A
		Sensitization of pests and diseases surveillance e.g (FAW).	Municipal Wide					300.00			Agric Dept.	M/A
		Office administration and utilities	Toase			7,800.00		4,900.00			Agric Dept.	M/A

		Maintenance and running of official vehicles and motor bikes	Nkawie				25,860.00			Agric Dept.	M/A
		Farmers Day celebration			1,000.00		80,000.00			Agric Dept.	M/A
SOCIAL DEVELOPMENT											
EDUCATION											
Educational environment improvement	School management system	Supervision and monitoring of attendance and performance of Teachers and pupils in public schools.	Municipal wide		17,640.00				✓	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE
		Conduct management training for heads of schools on the use of capitation grants	Municipal wide		2,000.00				✓	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE,
	My First Day at School Programme	To welcome and encourage KG 1 and Primary 1 Learners to attend school regularly					6,000.00		✓	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
	Performance enhancement	Conduct Mock Exams twice for BECE and WASSCE candidates	Municipal wide				20,000.00		✓	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Procurement of 600No. Octagon tables and chairs for KG schools	Municipal wide		330,000.00				✓	Municipal Directorate of Education	Municipal Assembly, NGOs, GES, MoE, GEFUND
		Procurement of 570No. Mono desks for SHS	Municipal wide		572,000.00						

		Procurement of 320No. Tables and Chairs for Basic School Teachers	Municipal wide				384,000.00						
		Procurement of 1,430No. Mono desks for JHS	Municipal wide				800,000.00				√	MA	NGOs, GES, MoE, GEFUND
		Construction of 1No. Teachers' Bungalow	Nkonteng						1,600,000.0	√		MA	Municipal Assembly, NGOs, GES, MoE, GETFUND
		Construction of 1no 3Unit classroom block with office, staff common room and Library for Primary School with 6-seater water closet toilet facility	Abuakwa Division				750,000.00						
		Construction of 1no 6Unit classroom block with office, staff common room and Library for Primary School with 10-seater water closet toilet facility	Amoabeng				1,063,197.84						
		Construction of 1no 2unit KG Block with office, store, canteen, toilet and bath	Bankyease				500,000.00						
	promote Ghanaian Cultural Values and sports	Inter-Municipal Sports Festival					2,000.00	1,500.00	5,000.00		√	Edu. Directorate	Municipal Assembly, NGOs, GES, MoE, GEFUND
HEALTH CARE SERVICE DEVELIVERY													

Infant and maternal health improvement	Infant health improvement	Conduct routine immunization as part of the Expanded Programme (EPI) to protect children under five	Municipal wide					15,000.00		✓	GHS	MoH/MA
		Organize health education on exclusive breastfeeding using behavior change communication strategy at public and social gatherings	Municipal wide					10,000.00		✓	GHS	MoH/MA
		Organize Child Health Promotion Weeks	Municipal wide					10,000.00		✓	GHS	MoH/MA
		Identification and registration of children, OVCs/PLWHAs and the vulnerable with NHIS	Municipal wide					5,000.00		✓	GHS	MoH/MA
	Maternal health improvement	Conduct routine immunization as part of the Expanded Programme (EPI) to protect pregnant women.	Municipal wide					10,000.00		✓	GHS	MoH/MA
Health care delivery enhancement	Health Personnel management	Carry out monitoring and supervision on family planning	Municipal Wide					5,000.00			GHS	MoH/MA
		Support to Roll Back Malaria programme (0.5%)	Municipal Wide					10,000.00			GHS	MoH/MA
Reducing the incidence of HIV, other STIs and improve the health of victims		Construction of 1no CHPS compound with living room, bedroom, kitchen, toilet and bathroom, porch and balcony as Nurses accommodation block, OPD, Treatment room, Ward, waiting area, store	Afari				700,000.00			✓	GHS	MoH/MA

		room, toilet and bath as clinical block												
		Organize Know Your Status campaign on HIV/AIDS	Municipal Wide				700,000.00					GHS	MoH/MA	
		Construction of 1no CHPS compound with living room, bedroom, kitchen, toilet and bathroom, porch and balcony as Nurses accommodation block, OPD, Treatment room, Ward, waiting area, store room, toilet and bath as clinical block	Agogo						400,000.00			GHS	MoH/MA	
		Completion of the upgrade of CHPS compound into a health centre	Hiawu-Besease				913,197.68							
		Purchase of medical equipment for all health centres	All Health Centres						100,000.00			GHS	MoH/MA	

SOCIAL PROTECTION

	Persons With Disability (PWDs)	Identifying and registering of 500 PWDs in the Municipal	Municipal Wide					5,000.00			✓	SWCD	MA/NGOs	
		Organize one (1) resource oriented skills training for PWDs on the need to acquiring career Skills	Nkawie					5,000.00			✓	SWCD	MA / BRC	
		Update of PWDs album for easy identification	Municipal wide					4,000.00			✓	SWCD	MA	
		Registering of all PWDs onto the NHIS scheme	Municipal wide				4,000.00				✓	SWCD	MA/NHIS	
		Disbursement of funds to PWDs	Municipal wide				10,000.00				✓	SWCD	MA/PWD	

	Livelihood empowerment against poverty	Disbursement of the Livelihood Empowerment Against Poverty (LEAP) grant	All 38 communities				12,000.00				✓	SWCD	PFI/CFP
	Child and family Welfare	Identify and register Two Hundred and Fifty (250) new cases	All the Area councils				2,000.00				✓	SWCD	Family Tribunal DOVVSU CHRAJ NGOs
		Re-unifying missing children to their relatives	Municipal wide				2,500.00				✓	SWCD	DOVVSU FT
		Sensitizing Parents and children on Child Protection, Sexual and Gender based Violence Interventions (one in every QTR)	Municipal wide				8,000.00				✓	SWCD	CHRAJ NCCE ISD
	Monitoring and Supervision of Early Learning Centers	Identifying, registering and Monitoring of Seventy (70) Early learning Centers	Municipal wide				4,000.00				✓	SWCD	GES NaSIA
	Monitoring and Supervision of NGOs	Identifying, registering and .monitoring of three (3) NPOs	Municipal wide				1,000.00				✓	SWCD	NGO

WATER AND SANITATION

WATER

Potable water supply improvement	Water facility expansion	Drill and mechanise 10no boreholes with hand pumps	Akuapim, Bankyease, Kotomire, Daakowaa, Ahwiaa, Seidi, Nkonteng, Nyamebek yere,				753,197.36		135,000.00		✓	ENV'TAL, WORKS DEPT.	MA/NGOs/MEHU
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			Adankwam e, Asakraka											
		Drill and mechanise 13No. boreholes with 1.5HP submersible pump, 5000L Polytank and reinforced concrete stand	Dadease, Wioso, Nkawie Lorry park. Toase, Agogo, Abuakwa no.1, Abuakwa no.2, Manhyia, Adankwam e, Afari, Seidi, Sawua, Mim				1,560.000. 00							
SANITATION														
Sanitation improvement		Procure 10No skip/communal containers for collection of refuse	Nkawie, Toase, Manhyia, Agogo, Asenemaso Sepaase				400,000.00				✓	ENV'TAL HEALTH/Z OOLION	MA/WORKS DEPT.	
		Organization of National Sanitation day monthly	Municipal wide				140,000.00							
		Evacuation of refuse to the final disposal site	Agogo,Sep aase,Toase, Amadum- Adankwam e				60,000.00							

		Pushing and Levelling of refuse at the final disposal site	Nkawie final disposal site					100,000.00						
		Procure 40No 240 liter dustbins for waste management	Municipal wide					24,000.00						
		Procure 1no 'ABOBOYAA' for solid waste management	Municipal wide					36,000.00						
		Support to HIV/AIDS	Municipal wide					2,891.50				√	ENV'TAL HEALTH/Z OOMLION	MA/WORKS DEPT.
		Sanitation Improvement Package	Municipal wide					287,205.00				√	ENV'TAL, ZOOMLION	MA/ WORKS DEPT.
		Conduct fumigation exercise	Municipal Wide					366,275.00				√	ENV'TAL, ZOOMLION	MA/ WORKS DEPT.
		Regular dislodging of all institution and public toilets	Municipal wide					256,674.49				√	MEHU	MA
		Monitoring and supervision of Environmental Service providers	Municipal wide					30,000.00				√	DWST	MA/NGOs/MEHU/ZO OMLION
		Conduct sensitization on WASH activities	Municipal wide					40,000.00				√	DWST	MA/MEHU
		Procurement of sanitary tools and equipment including Veronica buckets for public	Municipal wide					100,000.00				√	DWST	MA/NGOs/MEHU

		schools and health centres												
		Support implementation of community-led total sanitation	Municipal wide					100,000.00				✓	DWST	MA/MEHU
		Screening of food vendors	Municipal wide					5,000.00				✓	MEHO	
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT														
UTILITY SERVICES														
Utility services expansion		Reshaping, spot improvement of 45km road	Selected communities						150,000.00			✓	Feeder Roads	Works Dept.
		Dredging of river bodies	Municipal wide						1,250,000.00			✓	Works Dept.	MA
		Decongestion of unauthorized structures and containers	Municipal wide						60,000.00			✓	Works Dept.	MA
		Procure, supply and Maintenance of street lights	Municipal wide					5,000.00	30,000.00			✓	Procurement	MA/Works Dept.
		Extension of electricity	Municipal Wide						300,000.00	✓			ECG	MA/ Works Dept
Disaster prevention and management		Organize 4No. community forums to sensitize communities on the issues of climate change	Municipal wide						13,000.00			✓	NADMO	MA
		Bush and domestic fire education.	Municipal Wide					3,000.00				✓	NADMO/FIRE SERVICE	MA/DVGs
		Tree planting exercise	Municipal Wide					2,000.00	3,000.00			✓	NADMO/FORESTRY	DVGs, ASSEMBLY MEMBERS

		Train Disaster Volunteer Groups on bushfire control	Municipal wide	██████████		1,500.00	4,000.00		✓	NADMO	MA
		Construction of 1no slaughter slab with inspection room, dressing yard, changing room, storage room and septic tank	Nkawie		370,151.69						
SPATIAL PLANNING											
		Construction of drains and culverts	Municipal wide	██████████		100,000.00			✓	Works	Central Admin.+
		Street Naming and Property numbering for communities	Municipal Wide	██████████		10,000.00	60,200.00		✓	PPD	Central Admin, Works Dept.
		Prepare local plans for 2 communities (Base Maps)	Toase Abuakwa	██████████		10,000.00	90,000.00		✓	PPD	Central Admin, Works Dept, Dev't Planning
f		Conduct monthly site inspections &development control	Municipal Wide	██████████		3,000.00	20,000.00		✓	PPD	Central Admin, Works Dept, Dev'tPlanning
		Sensitization of stakeholders and communities on the need to acquire building permit	Municipal Wide	██████████		10,000.00			✓	PPD	Central Admin,
		Construction of Lorry Park with Ancillary Facilities	Nkawie		210,993.00				✓		
GOVERNANCE, CORRUPTION AND ACCOUNTABILITY											

Organization of mandatory meetings	To organize mandatory meetings	Organize Quarterly MPCU Meetings	Nkawie					20,500.00	7,200.00		✓	MPCU	MA Heads of Dept. CSOs	
		Organize Quarterly Statutory Sub-Committee Meetings	Nkawie					80,500.00	26,000.00		✓	MA	Assembly Members	
		Organize Quarterly and Annual AAP Review Meetings	Nkawie					24,000.00	8,000.00		✓	Planning Unit	MA HODs	
		Conduct Participatory Monitoring of programmes and projects	Nkawie						160,000.00		✓	MPCU	MA, Project Beneficiaries Assembly Members Municipal Monitoring Team Service Providers TAs	
To ensure efficiency in work delivery	To provide support to the sub-structures	Support to 3 Sub Municipal Structures	Nkawie Afari Abuakwa						18,000.00		✓	Central Admin	Area Council Executives	
	To ensure departmental activities are carried out effectively.	Support to other departmental Activities	Nkawie					2,000.00	24,000.00		✓	Central Admin	Heads of Departments	
	To ensure programmes and projects are in use as well as well maintained	Support to Municipal Wide Project Monitoring and Evaluation	Nkawie						60,000.00		✓	Central Admin	Dist. Monitoring Team	
	To enable procurement, works and	Training on standardized	Nkawie					5,000.00	1,000.00	24,000.00		✓	Central Admin	Human Resource Manager

	Audit staff have depth understanding of Procurement Audit Framework well.	procurement Audit Framework										
	To enable staff, have in depth understanding of Local Government Service Protocols	Local Government Service Protocols	Nkawie			4,000.00	1,000.00	25,000.00			Central Admin	Human Resource Manager
	To Equip officers with necessary techniques in Contract Management	Training on Contract Management	Nkawie			5,000.00	5,000.00	20,000.00			Central Admin	Human Resource Manager
	Improve the knowledge of area council members on the local governance act 2016 and	Local Governance Act 2016 and Code of Conduct	Nkawie			2,000.00	3,000.00	25,000.00			Central Admin	Human Resource Manager

	code of conduct												
	To ensure all public celebrations are observed in orderly manner	Support the celebration of national programmes (6th March, AU Day etc.)	Nkawie				2,000.00	35,000.00		✓	Central Admin	Stakeholders	
	To Improve the quality of work by providing the necessary logistics to each department when the need arise	Procure Office logistics such computers, laptops, printers, Stationery , Tables and chairs and Equipment	Nkawie				5,000.00	10,500.00	75,000.00		✓	Central Admin	Procurement Unit
	To ensure hon. Assembly members are well motivated during meetings	Sitting Allowances to Hon. Assembly Members	Nkawie					80,000.00			✓	Central Admin	Finance Dept.
	Ensure the Municipal Assembly official vehicles are functioning	Maintenance of Municipal Assembly Official Vehicles	Nkawie				4,000.00	1,000.00	35,000.00		✓	Central Admin	Transport Manager
	To provide safe and comfortable working environment	Maintenance- Renovation of Municipal Assembly Office buildings	Nkawie				1,000.00	200,000.00		✓	Central Admin	Works Dept.	

		Completion of 1No 6-Unit Flats with Ancillary Facilities	Toase					460,550.00						
		Construction of 1No. Police Station with Ancillary Facilities	Sepaase					140,689.00						
		Payment of utility bills	Nkawie						1,000.00	70,000.00		√	Central Admin	Utility Service Providers
	Support security service providers	Support to security services	Nkawie					1,000.00	500.00	10,000.00		√	Central Admin	Security Service Provider
		Construction of Police Post	Wioso-Amanchia stretch					100,000.00						
		Budget preparation	Nkawie							20,000.00		√	Central Admin	Budget Unit

IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION

Management and Administration	Planning, Budgeting and Coordination	Monitor and Evaluate Development Projects monthly	Municipal wide					90,000.00	35,000.00		New		Central Administration	1. RCC 2. NDPC
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